Funded by

Skills Funding Agency

Suffolk County Council

Confidence for Dementia Care.

Improving your reporting and recording skills.

Free Course

Is there anyone who does not have a GCSE in English A-C grade or a CSE grade 1 and would like to fill that gap and improve their reporting and communication skills for work? Then this is the course for you!

The Confidence for Dementia Care 35 hour course is aimed at staff/volunteers who work in nursing, residential, day or community care settings. It will help **you** feel more confident about the skills you need in your day to day work with vulnerable people *including those who may have dementia*. The course will take account of your individual needs and will cover:

- Communicating with vulnerable individuals *who may have dementia* and need day to day support for short or long periods of time.
- Recording facts, opinions and observations
- Reading information, including care plans and health and safety procedures
- Ways of improving spelling and writing.

There will also be the opportunity to gain a nationally recognised **literacy** qualification at a level that suits your needs. The Level Two National qualification is at the same level as the GCSE grade A* - C.

Start: Wednesday 15th September 2010 **End:** 08th December 2010
Venue: Conference Room, County Offices,
Street Farm Road, Saxmundham
IP17 1AL
Time: 13.30 – 16.00

If you are interested in taking part, please complete and return the reply slip below by 25th August 2010 to Judie Hammond, The Leap Centre, 30 Orwell Road, Felixstowe IP11 7DB or by phone on 01394 277790. E-mail address judith.hammond@suffolk.gov.uk

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I would like a place on the Confidence for Dementia Care – Road, Saxmundham

NAME:……
ADDRESS:……
DAYTIME TEL. NO.: ……..
MANAGERS NAME……TEL ……
EMPLOYERS ADDRESS ……

community learning and skills development